



DELEGATION OF AUTHORITY 3-06

Director, Procurement Services
Administrative Services and Finance

On May 10, 2016, in the Resolutions for Presidential Authorizations and subsequent amendments, the Florida Gulf Coast University Board of Trustees authorized the President to, among other things, manage and administer the University and to exercise all of the powers, duties, and authorities of the University, except to the extent that such powers, duties, and authorities are required to be exercised by the Board or the Board of Governors according to their respective resolutions, regulations, operating memoranda, and policies, and/or applicable law.

Subsequently, the President delegated to the Vice President for Administrative Services and Finance the authority to administer and execute agreements related to the University's business and financial operations as well as invest and administer funds on behalf of the University.

Subsequently, the Vice President for Administrative Services and Finance has granted me the authority to approve, execute and administer contracts on behalf of the Florida Gulf Coast University Board of Trustees.

I hereby designate Maryan Egan, Director, Procurement Services, as my designee to continue the following:

Agreements

I hereby designate you as the central procurement officer for the University and authorize you to administer the University's procurement process. In doing so, I authorize you to approve and execute contracts for the purchase of commodities and contractual services up to and including the amount of \$500,000. Contracts are constructed to include, but not limited to, agreements, purchase orders, change orders, licenses, equipment lease-purchase agreements, equipment leases, contract extension and renewals and deferred payment agreements through the State of Florida's Consolidated Equipment Financing Program. This delegation also includes the authority to execute agreements related to the rental and use of University facilities.

This delegation is effective provided that funds are available and handled in accordance with law and University policies. Moreover, in accordance with FGCU Policy 1.013, Contract Review, any document covered under this delegation must receive legal review by the Office of the General Counsel prior to execution.

This delegation is effective immediately and supersedes any previous delegations relating to these subject matters. This delegation may be redelegated, provided I receive prior notice

of such redelegation and consent thereto. Any redelegation of this authority shall be prepared by and in consultation with the Office of the General Counsel. Redelegation should align authority with effective organizational assignments of responsibility.

History

Effective 10/01/08; Amended 04/22/21

APPROVED

*s/Renee Garcia

Renee Garcia
University Controller