



## DELEGATION OF AUTHORITY 1-02

Executive Vice President and Provost  
Academic Affairs

On May 10, 2016, in the Resolutions for Presidential Authorizations and subsequent amendments, the Florida Gulf Coast University Board of Trustees authorized the President to, among other things, manage and administer the University and to exercise all of the powers, duties, and authorities of the University, except to the extent that such powers, duties, and authorities are required to be exercised by the Board or the BOG according to their respective resolutions, regulations, operating memoranda, and policies, and/or applicable law.

I hereby designate Mark Rieger, Executive Vice President and Provost, as my designee to continue the following:

### **A. Academic Agreements**

1. I hereby authorize you to administer and execute the University's academic agreements. Academic agreements are construed to include, but not be limited to, affiliation and cooperation agreements, agency agreements, contracts with partner institutions, grants, memorandum of understanding, memorandum of agreement, letters of agreement, and extensions and renewals thereof, relating to academic matters such as sponsored research, continuing education, student internships and externships, academic programs and degrees, faculty members, curriculum instruction and articulation. Any redelegation of this authority shall not be below the level of Dean/Director.
2. In accordance with FGCU Policy 1.013, Contract Review, any document covered under this delegation which the designee would like to execute must be on a form previously approved by the Office of the General Counsel. If it is not on a preapproved form, such contract must have been reviewed by the Office of the General Counsel before it can be executed.
3. This delegation is effective provided that funds are available and the academic contracts are issued in accordance with law and University regulations.

### **B. Procurement Contracts**

This delegation does not encompass procurement contracts. Procurement contracts are defined as any contract which requires the University to pay for services rendered or materials received.

### C. Acting Capacity

I hereby authorize you to perform as Acting President in my absence and unavailability in order to maintain the smooth and efficient running of the University.

### D. Personnel Actions

1. I hereby authorize you to approve personnel actions for employees within your assigned area of responsibility. Your approval of personnel actions under this authority should include a review of the request by the offices of General Counsel, Human Resources, University Budget, and Institutional Equity and Compliance, as appropriate.
2. It is essential that you inform me of all modifications to the terms and conditions of employment related to any employee who reports directly to you.

**This delegation is effective immediately and supersedes any previous delegations relating to these subject matters. This delegation may be redelegated, provided I receive prior notice of such redelegation and consent thereto. Any redelegation of these authorities shall not be below the level of Dean/Director and shall be prepared by and in consultation with the Office of the General Counsel. Redelegation should align authority with effective organizational assignments of responsibility. Notwithstanding, the Executive Vice President and Provost shall not redelegate his authority to act in the President's absence.**

*History*

*Effective 01/19/21; Amended 03/25/21*

**APPROVED**

\*s/Michael V. Martin

Michael V. Martin, President