

Undergraduate Curriculum Team

Meeting Minutes

2:00 p.m., February 11, 2014

Holmes Hall 109

Meeting Facilitator: Anna Carlin

Member 2013-2014 Academic Year	9/5 2013	9/30 2013	10/14 2013	11/14 2013	12/02 2013	12/16 2013	1/27 2014	2/11 2014	
Anna Carlin, Library Services, Chair	X	X	X	X	X	X	X	X	
Richard Coughlin, CAS	A*	A*	A*	A*	A*	A*	X	X	
Russell Hogg, CHPSW	X	X	X	X	X	X	A	X	
Anna Koufakou, WCE	X	X	X	A**	X	X	X	A	
Kazuo Nakatani, LCOB	X	X	X	X	X	X	X	X	
Mark Simpson, COE	X	A	A	X	X	X	X	X	
Melanie Stanis, CAS	X	X	X	X	X	X	A***	A***	
Kristine DeWelde, General Education, Ex-Officio	A	X	X	X	X	X	A	A	
Peggy Raynor, Curriculum & Instruction, Ex-Officio	X	X	A	X	X	X	X	X	
Cathy Duff, Curriculum & Instruction, Ex-Officio	X	X	X	--	--	X	A	X	
Sherrie Amundsen, Curriculum & Instruction Ex-Officio	A	X	X	A	X	X	X	X	

Guests: John Reilly/ Interim Chair & Associate Professor, Department of Chemistry & Physics; Mary Ann Zager/Associate Dean & Associate Professor, College of Arts and Sciences; Paul Thornton/ Executive Director of Continuing Education & Off-Campus Programs; Glenn Whitehouse/Associate Dean & Associate Professor, College of Arts and Sciences

*Alternative CAS member, will be attending for the spring semester.

**Provided comments prior to meeting via email.

***Alternative CAS member, attended fall meetings.

- A. Call to order:
- B. Approval of agenda: **Agenda approved with the following correction: the B.A. Liberal Studies program is housed in the College of Arts and Sciences with collaboration from the Office of Continuing Education and Off-Campus Programs.**
- C. Approval of 1/27/2014 minutes: **Approved**
- D. Old Business:
- E. New Business:
 - a. College of Arts and Sciences:
 - i. Biochemistry B.S. New Degree Program Proposal: **John Reilly presented the program proposal to the committee and addressed questions. Letters of support will be coming from the college dean and provost for this program. New Degree Program Proposal approved.**
 - i. Liberal Studies B.A. New Program Major Proposal: **Paul Thornton and Glenn Whitehouse presented the program proposal and answered committee questions. The committee noted that the university is being held accountable for graduation rates and other criteria related to institutional performance standards. The population of nontraditional students taking the program might be likely to go through the program slowly, thus putting the university in danger under those criteria. The committee wanted to know if this program could negatively impact the university's performance standards. It was also noted that this target student population may need special assistance. What support will be provided by the university to help students be successful and graduate? Letters of support will be coming from the college dean and provost for the program. The proposal was approved with the stipulation that the information requested by the committee is received by the next scheduled Undergraduate Curriculum Team meeting on 2/24/2014.**

College	Program	Course Add	Course Changes/Deletions	Prefix/No./Course Title	Action
College of Arts and Sciences					
	Biochemistry B.S. New Degree Program Proposal				Approved
		Add		CHM 4932 Chemistry Senior Seminar	Approved
		Add		CHM 4220 Advanced Organic Chemistry	Approved
		Add		CHM 4311C Forensic Chemistry	Approved
		Add		CHM 4080C Advanced Environmental Chemistry	Approved
		Add		CHM 4300 Bio-Organic Chemistry	Approved
		Add		CHM 4670 Bi-inorganic Chemistry	Approved
			Change	BCH 4033C Advanced Biochemistry I	Approved
			Change	BCH 4034C Advanced Biochemistry II	Approved
			Change	CHM 4610 Inorganic Chemistry	Approved
			Change	CHM 4610L Inorganic Chemistry Laboratory	Approved
	Liberal Studies B.A. Program Major Proposal				Approved
		Add		HUM 3000 Humanities Methods	Approved
		Add		HUM 4400 Humanities Capstone	Approved

Adjournment: **Meeting adjourned at 3:15 p.m.**

Notes: **Sherrie Amundsen**