

# Undergraduate Curriculum Team

## Meeting Minutes

2:30 p.m., March 10, 2014

Holmes Hall 109

Meeting Facilitator: Anna Carlin

Member 2013-2014 Academic Year	9/5 2013	9/30 2013	10/14 2013	11/14 2013	12/02 2013	12/16 2013	1/27 2014	2/11 2014	2/24 2014	3/10 2014
Anna Carlin, Library Services, Chair	X	X	X	X	X	X	X	X	X	X
Richard Coughlin, CAS	A*	A*	A*	A*	A*	A*	X	X	X	X
Russell Hogg, CHPSW	X	X	X	X	X	X	A****	X	A	A****
Anna Koufakou, WCE	X	X	X	A**	X	X	X	A	X	X
Kazuo Nakatani, LCOB	X	X	X	X	X	X	X	X	X	X
Mark Simpson, COE	X	A	A	X	X	X	X	X	A****	X
Melanie Stanis, CAS	X	X	X	X	X	X	A***	A***	A***	A***
Kristine DeWelde, General Education, Ex-Officio	A	X	X	X	X	X	A	A****	X	A
Peggy Raynor, Curriculum & Instruction, Ex-Officio	X	X	A	X	X	X	X	X	X	X
Cathy Duff, Curriculum & Instruction, Ex-Officio	X	X	X	--	--	X	A	X	A	A
Sherrie Amundsen, Curriculum & Instruction Ex-Officio	A	X	X	A	X	X	X	X	X	X

Guests: Carolynne Gischel and Diane Schmidt from the College of Education

\*Alternative CAS member, will be attending for the spring semester.

\*\*Provided comments prior to meeting via email.

\*\*\*Alternative CAS member, attended fall meetings.

\*\*\*\*Not able to attend due to work conflict. Committee scheduled 3 different days and times for meetings to accommodate all members as best as possible since 3 members had standing conflicts.

- A. Call to order: **Chair called meeting to order.**
- B. Approval of agenda: **Agenda approved with one addition under Old Business; changes to the Communication Major Revision approved at 2/24 UCT meeting under old business, and two additions under New Business; discussion on committee by-laws and discussion on meeting schedule.**
- C. Approval of 2/24/2014 minutes: **Approved with changes to the Communication Major Revision (see Old Business below).**
- D. Old Business:
  - a. College of Arts and Sciences:
    - i. B.S. Biology Major Revision Proposal: Committee was asked to review this proposal via email: **Approved via email.**
    - ii. A&S Stand Alone Courses: Committee was asked to review these courses via email: **Approved via email.**
    - iii. B.A. Communication Major Revision: **The title of the Special Topics course, SPC 4XXX Special Topics: Advanced Performance, will be changed in the catalog copy to read: SPC 4XXX Special Topics: Advanced Performance, update will also be made in the revision form. COM 4XXX Special Topics: Advanced Theory will not be added to FGCU inventory instead the current course, COM 4930 Special Topics will be used in the major, this change will be noted in the catalog copy and the revision form as well as in the minutes from the 2/24/2014 UCT meeting.**
- E. New Business:
  - a. College of Education:
    - i. B.A. Elementary Education Major Revision Proposal: **Approved pending the addition of prerequisites to EDG 4937 course form. The college will send the information to the Office of Academic and Curriculum Support where it will be added to the course form.**
    - ii. B.A. Secondary Biology Education Major Revision Proposal: **Approved.**
    - iii. B.A. Secondary Mathematics Education Major Revision Proposal: **Approved.**

- iv. B.A. Secondary Social Science Education Major Revision Proposal: **Approved.**
  - v. B.A. Special Education Major Revision Proposal: **Approved.**
  - vi. B.A. Early Childhood Education Major Revision Proposal: **Approved.**
  - vii. B.S. Child and Youth Studies Major Revision Proposal: **Committee questioned what the difference was between the two concentrations. Mark Simpson will contact Elizabeth Elliott and request clarification. The response will be sent to the committee which could be approved via email or at the next scheduled UCT meeting. Major revision proposal tabled until response is provided and the committee votes.**
- F. Committee Meeting Schedule: **The time will change on the currently scheduled 4/7 11:30 Monday meeting to 11:00 and on the currently scheduled 4/21 2:30 Monday meeting to 2:00. The time of the Tuesday, 3/25 and Tuesday, 5/6 will remain at 2:00. The next scheduled meeting is 3/25/2014.**
- G. Review of Undergraduate Curriculum Team By-Laws: **The chair distributed a draft of possible changes to the Undergraduate Curriculum Team by-laws. Suggestions were given by the committee. The chair will draft a copy of the changes approved by the committee and send to them for review. The committee response needs to be returned to Faculty Senate by March 28<sup>th</sup>, 2014.**

College	Program	Course Add	Course Changes/Deletions	Prefix/No./Course Title	Action
College of Arts and Sciences					
	B.S. Biology Major Revision Proposal				Approved via email
		Add		MCB 4223C Food Microbiology (also submitted with the B.A. Biology Revision)	Approved via email
		Add		PCB 4115C Molecular Techniques in Behavioral Biology (also submitted with the B.A. Biology Revision)	Approved via email
			Change	BSC 4910C Senior Project Research in Biology (also submitted with the B.A. Biology Revision)	Approved via email
			Change	BOT 4503C Plant Physiology (also submitted with the B.A. Biology Revision)	Approved via email
			Change	ISC 3120 Scientific Process (also submitted with the B.A. Biology Revision)	Approved via email
			Change	PCB 3414C Behavioral Ecology	Approved via

				(also submitted with the B.A. Biology Revision)	email
	<b>Stand-alone Courses</b>				<b>Approved via email</b>
		Add		CHM 2410C The Science of Cooking	<b>Approved via email</b>
		Add		ENC 1130 Improving College Writing	<b>Approved via email</b>
			Change	IDS 3143 Issues in Science and Technology	<b>Approved via email</b>
			Change	IDS 3300 Foundations of Civic Engagement	<b>Approved via email</b>
			Change	IDS 3332 Issues in Culture and Science	<b>Approved via email</b>
			Change	MAP 4314 Dynamical Systems	<b>Approved via email</b>
			Change	MAP 4341 Partial Differential Equations	<b>Approved via email</b>
<b>College of Education</b>					
	<b>B.A. Elementary Education Major Revision Proposal</b>				<b>Approval pending the addition of prerequisites to EDG 4937 course form.</b>
		Add		EDG 4937 Senior Seminar-Initial Teach Prep	<b>Approval pending the addition of prerequisites to EDG 4937 course form.</b>
			Change	EDF 4470 Assessment & Action Research (name change to Classroom Assessment)	<b>Approved</b>
	<b>B.A. Secondary Biology Education Major Revision</b>				<b>Approved</b>

	<b>Proposal</b>				
		Add		EDF 3133 Adolescent Growth & Development	<b>Approved</b>
	<b>B.A. Secondary Mathematics Education Major Revision Proposal</b>				<b>Approved</b>
		Add		EDF 3133 Adolescent Growth & Development (also submitted with Secondary Biology Education Proposal)	<b>Approved</b>
	<b>B.A. Secondary Social Science Education Major Revision Proposal</b>				<b>Approved</b>
		Add		EDF 3133 Adolescent Growth & Development (also submitted with Secondary Biology Education Proposal)	<b>Approved</b>
	<b>B.A. Special Education Major Revision Proposal</b>				<b>Approved</b>
		Add		TSL 3080 Foundations of ESOL	<b>Approved</b>
		Add		EDF 3253 Learning Management in the Inclusive Classroom	<b>Approved</b>
		Add		EDG 3323 Professional Teaching Practice	<b>Approved</b>
			Change	EDF 4470 Classroom Assessment	<b>Approved</b>
			Change	EDG 4937 Senior Seminar-Initial Teach Prep (also submitted in Elementary Education Proposal)	<b>Approved</b>
	<b>B.A. Early Childhood</b>				<b>Approved</b>

	<b>Education</b>				
		Add		EDG 4937 Senior Seminar-Initial Teach Prep (also submitted in Elementary Education Proposal)	<b>Approved</b>
	<b>B.S. Child and Youth Studies</b>				<b>Tabled until response is provided and the committee votes.</b>
		Add		EDG 4942 Field Experience: CYS	<b>Tabled until response is provided and the committee votes.</b>

Adjourned: **Meeting Adjourned at 3:37 p.m.**

Notes: **Sherrie Amundsen**