



ACADEMIC EARLY ALERT

FOR REPORTING STUDENTS AT RISK



What is Academic Early Alert?

A collaborative and timely intervention to address obstacles, students' needs, and assist the student in accessing support services before students fall behind. The program strives to assist faculty and staff in improving the motivation and performance of students to successfully persist and graduate timely.

It is **not** intended to replace the necessity of faculty/student engagement. It is designed to be used when additional resources are needed after faculty intervention.



How Does Academic Early Alert work?

The information is sent to staff in the Division of Student Success & Enrollment Management, who will attempt to contact the student. **Faculty will be copied on email correspondence to reported students.**



Helpful Tips

Academic Early Alerts should be used proactively to report students with academic issues (e.g. attendance, poor grades, low test/ quizzes, not completing assignments). If you have other concerns about a student beyond the academic (e.g. their mental health, Financial, Interpersonal Relationships, Health & Wellness/ Medical), please refer this concern to [Student Care Services](#).

If you want to add unique comments, or multiple comments about an individual student (e.g. missed six classes and failed to turn in the first assignment), you must submit a separate report for that student.



How can I report a student?

The link can be found in your Canvas Course. Select the **Help & Resources** menu to access [Academic Early Alert](#).

If you have follow up questions or concerns about students whom you have submitted through the Academic Early Alert system, please contact Joel Hoover at johoover@fgcu.edu