

**Florida Gulf Coast University
Faculty Senate Meeting
Minutes of 9/19/08
Student Union Chambers**

Attendance:

Alexakis, George; Angeletti, Michelle; Boldic-Simpson, Sheila; Braddy, Jon; Burkett, Tony; Chesnutt, Rod; Cooke, Rachel; Erdman, Rob; Gogate, Lakshmi; Harrison, Doug; Hartley, Anne; Kauanui, Sandra; Kirche, Lee; Kleeger, Jeff; Mock, Karen; Murray, Beth; Rosenthal, Martha; Sakharuk, Alex; Simpson, Mark; St. Hill, Halcyon; Szecsi, Tunde; Vazquez-Montilla, Elia; Villiers, Claude; Voytek, Mary; Wisnom, Mary; Yazici, Julie; Zhao, Fan

Alternate Senators:

Navaratna, Menaka for Lindsey, Chuck; Paschall, Mark for Upham, Dayle

Absent without Alternate:

Jinian, Jeff

Absent with Proxy:

Carlson, Erik; Paine, Morgan; Swalaheen, Mushfiq

Guests:

Mary Banks, (Computing Services); Isaacs, Madelyn; O'Connor-Benson, Patricia (Academic & Event Technology); Rogers, Hudson; Roman, Isaac (Student Government); Snyder, Paul; Raj Srivastava, Toll, Ronald

I. Gathering

President Halcyon St. Hill called the meeting to order at 9:06 a.m. when quorum was reached.

II. Reports

A. Bylaws Clarification – Martha Rosenthal

- Martha made some clarifications to her report of September 5, 2008.
- Only the use of alternate counts to excuse an absence. A proxy can only vote for you. Make sure you have an updated list of current alternates that are available. Please review the most current list, especially those on Standing Committees, and then e-mail me that you have reviewed.

B. Provost & Vice President for Academic Affairs Report – Ron Toll

- Dr. Toll noted that the year has begun very smoothly and included the opening of two new buildings: the Lutgert College of Business and the Sugden Resort and Hospitality Building. Groundbreaking will soon be taking place on an additional building, AB7 (Lab Sciences) and soon thereafter AB8 (Health Professions). Construction plans are almost complete for AB7. AB8 will be located down the road from AB5. Design conversations are already taking place. The first meeting has been held regarding the new Music Building which will be located in close proximity to the existing Fine Arts Complex. We are also moving ahead with our final program design plans for the Naples Botanical Gardens building which will be completed in December of 2009.
- Thanks to the United Faculty of Florida for their fine job in supporting ratification of the new contract for which there was there was overwhelming support. This is a good example of cooperation at the bargaining table. Contract will go to the University Board of Trustees in October 2008 for approval.
- The new parking garage may provide some relief for ongoing parking issues and open up some additional parking for faculty and staff. Concern has also been expressed regarding reserved parking.
- The Review Committee for the Solar Field is represented by both faculty and students. They met recently and shortlisted ten proposals down to three: Honeywell, Johnson Controls, and Regenesis. Chevron was eliminated as FGCU remains sensitive to the implications of big oil. We want to

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exercise appropriate kinds of partnerships. When completed, our solar array field will be the second largest on any campus nationwide and will significantly reduce our need to purchase electricity.

- Meeting with Council of Deans later this morning to look at new faculty needs. Plan to hire 20 new faculty members but are advertising for 25 as some will turn down offered positions. We have \$4,900,000 in requests and \$2,000,000 in available funds.
- Relationship with Edison State College is a joint campus cooperative plan which we hope will reflect both institutions' missions and core values.
- Everglades Hall, our brand new freshman residence hall, has become very popular with students. Construction of a second residence hall containing 406 beds will begin soon. Goal is to have 20 to 25% of our students living on campus. These new residence halls will strengthen the living/learning community of FGCU. Design encourages student interaction.

C. **Technology Update** – Mary Banks & Pat O'Connor-Benson

- Pat O'Connor Benson said her office is responsible for all the academic technology and software in the classrooms.
- Technology including computer, projection and audio systems, was installed in the 12 new classrooms as well as 4 computer classrooms containing over 100 new student work stations in the new Lutgert College of Business. In addition, 23 "virtual" servers were staged for high level Computer Science Courses.
- Technology was installed in 6 new classrooms in the Sugden Resort and Hospitality Building. This building also includes a state of the art interactive Golf "Swing" room as well as adjacent golf video and club repair rooms.
- New high performance servers were staged for the College of Arts and Sciences research initiatives.
- New podium/projection system installed in Reed Hall for the College of Health Professions' Occupational Therapy program.
- New audio and video equipment for use by students within the new Journalism Program.
- Two new SMARTboards were installed in existing classrooms in AB3 for use by the COE and CAS.
- Angel upgraded to version 7.2.
- Obsolete projectors replaced throughout AB3.
- Obsolete podium components replaced campus wide as needed.
- Pending projects include: installation of technology in 14 new academic spaces in the new Holmes Hall of Engineering set for completion January 2, 2009; demo for faculty-student response ("clicker") systems; progressive meetings for placement of technology in AB7 set for completion in Spring 2010 as well as the new Fine Arts Building set for completion in the fall of 2010; and upgrade/replacement of academic/instructional network servers and student classroom and open lab computers pending available funding.
- Mary Banks said that problems with Angel are being addressed. Most issues regard connections to Angel and bandwidth. We are going to upgrade our bandwidth from 45 to 100 links which should improve the connection. Trying to get connection with Internet 2. Time ran out. Motion made and passed to extend by five minutes.
- Mary discussed the Virtual Private Network (VPN) connection which allows connection from a person's home computer to their work computer.
- It is once again it time to change our passwords. Need to change every 180 days to a strong password. Remember, FGCU will never ask you for your password. Watch out for Phishing attacks.
- *Think Before You Click Campaign* is underway.
- Office 2007 is available from Information Technology. Each package allows two downloads. Time ran out. Motion made and passed to extend by five minutes.
- Mary said they were looking at VISTA and other packages. If you want, we can get but there are some issues. Can't guarantee it will work with all hardware.
- Upgraded our exchange server for mailboxes. Mailbox Management classes are also being held.

- Pat O-Connor Benson's report was disseminated and discussed. The handout is included at the end of these minutes as Attachment 1.

D. SGA Report – Isaac Roman

- With elections coming up soon, Student Government wanted to move their polling precinct from Summit Church to the library. This is no longer feasible as we don't have enough time. Currently, working with the University Police Department to provide shuttles to run students to and from Summit Church. SG wants to get as many students as possible to vote.
- Website will be up sometime in the next three weeks. Will contain calendar of events, polls, and links to different groups on campus.
- Students can now go into Gulfline and look at the Degree Evaluation Audit Program to figure out what classes they need; then if they have difficulty, they can go to an advisor for assistance. Portal between Angel, Gulfline and e-mail is very expensive.
- Conducting a huge beach cleanup this Saturday from 9 to 2 p.m.
- Ride to FGCU Program is underway.
- Nest Fest is coming up. Secret local bands are competing for the right to open the festival.

E. UFF Report – Maddy Isaacs

- Results of faculty vote were overwhelming.
- Planning informal luncheon meetings for both October 16 and November 17, 2008. Anyone interested in UFF is welcome to attend.
- Will be attending UFF Senate Meeting this weekend to find out what is going on legislatively. Working very effectively with Jennifer Goen. UFF will invite her to spend time with us at one of our meetings. She spoke at a meeting last year and was a great success.
- Please watch for our membership drive. Sheila Bolduc-Simpson is serving as our new membership officer.
- Please read our Milestone Reminders. If have questions, please contact us.
- Will continue to send "Hot Topics." Please support.
- Looked at possibility of electronic ballot which is a very complex issue. Need to ensure that we control ballot and that people vote only once. More complex than just selling us a website. Trying to work through.

F. Senate President's Report – Halcyon St. Hill

- Senate Roster will be sent to all faculty as soon as all appointed member lists have been finalized. Committees are scheduling first meetings. Chuck Lindsey has been re-elected Chair of Faculty Affairs Team and Tom Bevins re-elected as Team leader to Program Review.
- Benefits Fair hosted by Human Resources will be held in the SU Ballroom on Wednesday, September 24th 2008. There will be a table for Open Enrollment for the Sick Leave Pool program which provides faculty and staff the opportunity to donate 8 hours of sick leave after being at FGCU for 13 months and accruing at least 64 hours of sick leave. This is a great benefit of which many of you may be unaware. Please consider joining.
- The Board of Trustees meeting is coming up soon. Notices of Regulatory Actions can be found on the website. Senators can sign up to receive notices and give feedback to Diane St. John in Vee Leonard's office so changes can be made prior to Board Meetings in October 2008.
- Update from ACFS 9/12/2008 Meeting in Tallahassee
 - Chancellor Mark Rosenberg discussed strategies for addressing the budget challenges and suggested that we individually could "lobby" our legislators "a day on the Hill." Students will be "on the Hill" in March. Faculty Senate Presidents will be working with their respective Government Affairs person and also with student government on lobbying effort. Chancellor Rosenberg believes that the legislature is beginning to "understand what we do" but perhaps some of our problems result from the fact that we are not solving some of our own problems.
 - Dr. St. Hill noted that it is imperative for us to start looking at programs and our niche areas. Need to be proactive.
 - BOG office addressing impact of new GI Bill.

- Next year's budget gap is predicted to be \$3.6B. Recurring expenses are growing faster than recurring revenue. Thus, even if revenue stays even, budget gap grows. Chancellor Rosenberg anticipates a \$100M reduction for the university system next year.
- R. E. Lemon presented a report for a state college system with 28 colleges in three groups:
 1. traditional community colleges with AA degrees
 2. some colleges with very limited bachelor degrees in areas of specific needs, and
 3. a limited number of state colleges granting various baccalaureate degrees
- Report from the new task force on the state college system is due by March 2009.
- A pilot state college system committee with parallel responsibilities represents the nine new "state colleges" entitled to award baccalaureate degrees. This committee supports minimal regulations and controls on offering these degrees. Time ran out. Motion made and passed to extend by ten minutes.
- Significant issues exist with common course numbering, transfer students, and accreditation.
- Richard Stevens presented a report from the Florida Distance Learning Task Force discussing whether delivery of high quality classes by distance education will be any less expensive and the fact that there will be intellectual property issues.
- Rick Maxey shared proposed items for the next legislative session; the most important being extending differential tuition to all the SUS institutions and expanding the jurisdiction of university law enforcement
- Textbook Affordability Workshop - VPAA should soon be receiving these surveys. We really need faculty input.
- Summary of the program and a table showing the number of problems with 14 popular degree programs was shared - FGCU is OK.
- Campus reports were shared and are available upon request.

III. Approval of Minutes:

Motion made and seconded to approve the minutes from the September 5, 2008 meeting; minutes approved, with minor corrections.

IV. Old Business

A. Professional Development Fund Grant Guidelines - Action Item

- Dr. St. Hill said a motion to accept and then discuss is needed. Jon Braddy so moved. Motion was seconded.
- The following wording changes were suggested: "college" throughout the document should be replaced by "unit" because the library is not a college; "attachment" on page three should be replaced with "documentation" and finally, on the last page, FGCU the designation Eastern Standard Time will be added.
- Clarification was made that there is no need for a TAR to be submitted with the application.
- Sandra Kauanui raised the question of whether evaluation criteria used in determining the recipients could be included as part of the document. Raj Srivastava clarified that the criteria used were items in the body of the proposal on page 3 – specifically the significance of the activity for the faculty member, professional development of the faculty member and impact on future performance, and benefits/support of the Unit and FGCU mission. Dr. St. Hill noted that this currently was not stated as part of the document and that letters sent out only say whether or not funds were received.
- Mark Simpson also noted that we need to include criteria used to judge applications and to receive feedback so faculty members would know their strengths.
- Sandra Kauanui stressed that we need criteria in place so that faculty can understand how evaluations are determined.

- Martha Rosenthal said the Senate had the following choices: amendment to change wording, send back to Committee, vote on, or call the question. She noted that few wording changes can be accepted by voting.
- Dr. St. Hill noted that if amendment is made and sent back to Committee, we have to hope that the Committee is able to get back to us in two weeks. Submission period begins on October 1st and November 1st is the submission deadline for the Fall submissions.
- Vote was taken on calling the question which failed to get a 2/3 majority. Time ran out and motion made and passed to extend by ten minutes.
- Michelle Angeletti suggested an attachment showing scores received. Raj Srivastava commented that this was not the complete process and that other factors are taken into consideration.
- Dr. St. Hill said how the process used in committee was not a case for the Senate but for the Committee. Can't tell the Committee how to do its work. She commented that since the last meeting, she had feedback from every unit except one (which reported no concerns with the document) that was passed to the committee. Time ran out and motion made and passed to extend time to the end of the meeting.
- Motion made by Sandra Kauanui as follows: "Add specific criteria that will be used to rank the evaluations and provide feedback to these criteria." Motion seconded by Julie Yacizi.
- Vote taken and motion did not pass. Discussion took place as to what actually was being voted on as various Senate members were confused.
- Clarification was made that the Senate was voting on the amendment to document with added criteria for evaluation. Dr. St. Hill again stressed that she needed clarification on what was being voted on and also noted that she did not know when the Committee would be able to meet. She asked where we are putting this amendment in the document. Sandra Kauanui responded, "Under Criteria and Process."
- Vote taken, 18 in favor, 3 opposed, and 3 abstained. Motion passed.
- Martha Rosenthal explained that we still needed to vote on document with the amendment. Vote taken, 18 in favor, 3 opposed, and 3 abstained. Motion passed.

V. New Business

Adjournment

The meeting adjourned at 11:10 a.m...

VI. Announcements

- Date of Next Senate Meeting: October 3, 2008

ATTACHMENT 1

Florida Gulf Coast University ACADEMIC & EVENT TECHNOLOGY

NEW AND UPGRADED ACADEMIC TECHNOLOGY – FALL, 2008

- ✓ **NEW...** Academic technology systems were installed in the newly constructed Lutgert College of Business as well as the Sugden Resort & Hospitality Building in time for the first day of fall classes!
 - *Lutgert College of Business: (12) new classrooms were equipped with computer, projection and audio systems including (4) computer classrooms with a total of over (100) new student workstations installed. Academic spaces in Lutgert include its new "Portfolio Room," an*

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“Advertising Room” as well as (2) large capacity Case Study rooms. In addition, (23) “virtual” servers were staged for hi-level Computer Science courses.

- *Sugden Resort & Hospitality Building: (6) new classrooms including a “banquet” room and other rooms dedicated to specialized programs within Resort & Hospitality. Of particular note... a state of the art, interactive Golf “Swing” room and adjacent Golf video and club repair rooms.*

- ✓ **NEW...** High performance servers were staged for the College of Arts and Sciences research initiatives.
- ✓ **NEW...** Podium/projection system installed in Ben Hill Griffin for the College of Health Professions’ Occupational Therapy program.
- ✓ **NEW...** Configured and delivered audio and video equipment for use by students within the new Journalism Program.
- ✓ **NEW...** Based upon faculty request and feedback received from a product demo last spring, (2) SMARTBoards were installed in existing classrooms in AB3 (for the College of Education) and Whitaker Hall (for the College of Arts & Sciences.)
- ✓ **UPGRADE...** The Angel Learning Management System was upgraded to version 7.2.
- ✓ **UPGRADE...** Replaced obsolete projectors throughout Academic Building 3.
- ✓ **UPGRADE...** Replaced obsolete podium components throughout core campus buildings as needed.

In addition, extensive maintenance was conducted in ALL computer classrooms during the course of the summer. All instructional course software titles were updated as necessary and required licenses renewed. Additional software licenses were purchased through the Office of Academic Affairs to accommodate growth in a variety of programs including Engineering, Math and Science.

PENDING ACADEMIC TECHNOLOGY PROJECTS

- ✓ Installation of academic technology in (14) new academic spaces in the new Holmes Hall of Engineering. Completion date is set for the first day of the spring semester – January 2, 2009. This building will include (5) new computer classrooms and labs with over (125) new student workstations as well as a large capacity Lecture Hall.
- ✓ Demo for faculty – student response (“clicker”) systems.
- ✓ Progressive meetings to plan for the placement of academic technology in the College of Arts and Sciences new building – AB7, scheduled for completion in the spring, 2010 as well as the new Fine Arts Building in the fall, 2010.
- ✓ Upgrade/replacement of academic/instructional network servers – pending available funding.
- ✓ Upgrade/replacement of student classroom and open lab computers – pending available funding.