

Florida Gulf Coast University
Faculty Senate Meeting
Minutes of 2/27/2009
Student Union Chambers

Attendance:

Alexakis, George; Angeletti, Michelle; Bolduc-Simpson, Sheila; Burkett, Tony; Chesnutt, Rod; Erdman, Rob; Gogate, Lakshmi; Harrison, Doug; Hartley, Anne; Pavelka, Sandra; Kauanui, Sandra; Kirche, Lee; Kleeger, Jeff; Lindsey, Chuck; Mock, Karen; Murray, Beth; Paine, Morgan; Rosenthal, Martha; Sakharuk, Alex; Simpson, Mark; St. Hill, Halcyon; Swalaheen, Mushfiq; Szecsi, Tunde; Upham, Dayle; Villiers, Claude; Voytek, Mary; Wisnom, Mary; Yazici, Julie

Absent with Alternate (Alternate Senators):

Cooke, Rachel (Kay Oistad); Zhao, Fan (Steve Scheff)

Absent with Proxy:

Carlson, Erik; Vazquez-Montilla, Elia

Absent without Alternate or Proxy:

Braddy, Jon

Guests:

Breitenstein; Dave; Isaacs, Madelyn; Kelly, Sean; Toll, Ronald; Walker, Cady

I. Gathering

- President Halcyon St. Hill called the meeting to order at 9:10 a.m. when quorum was reached.

II. Reports

A. Provost & Vice President for Academic Affairs Report – Ron Toll

- We have a little bit of good news with budget. There has been conversation with the Board of Governors and the “pre-paid people.” There is some legislation that is being proposed to facilitate how universities will benefit from the increase tuition as it relates to the group of individuals who has purchased pre-paid plans from July 1, 2007 to presumably the spring if it passes. The individuals who bought pre-paid before that time will not see a tuition increase because they signed contracts. This is a good thing for the state university system. We pick up some marginal revenue we had not previously expected.
- Other good news, over the last couple weeks, we have had several accreditation visits. I cannot tell you what a rewarding experience this has been to interact with these groups over the past few weeks. I wanted to mention a few programs:
 - *Bachelor of Social Work Degree* - we had an initial accreditation and the early results were very good.
 - *PGM major* - only 20 accredited PGM programs in the United States. The early results were very good.
 - *CCNE* - Looking over School of Nursing programs on the graduate and undergraduate levels. The early good results were very good.
 - *Master of Social Work* - accreditation extended to February 20, 2016
 - *NAACLS* - accreditation extended through 2014
 - The *Engineering Program* will undergo a real accreditation visit this fall. We had a mock visit and were encouraged and to seek the accreditation visit.

B. Honors Program update – Sean Kelly

- The Honors Program is a university wide program with 163 in house students, several overseas, as well as new admits coming in as early as summer. Our average SAT score is 1250 for incoming freshman this year. Over the last two years, we have put a conservative effort into the program to make it a high quality program with the help of students in the program and FGCU faculty and staff. Our students are presenting at regional and national conferences. Two students have received a \$15,000 grant to do outreach for the Florida Coalition Against Human Trafficking. We have three students presenting at the southern regional conference soon.
- The students have received grant to participate in research with different professor and programs across campus. Cady Walker talked about her experience as a student participant. During the Spring Break, she will travel to Dominican Republic for service activities. She has the opportunity to apply for different grants and hope to inspire other students to join the program.
- We have an honors building in campus housing. Only 24 students are leaving (graduate) the program this year. We have already 103 applicants for this year and expect to have the building fully occupied.
- In lieu of signing up for any courses, the Honors Program administrators have selected specific courses that are more related to the needs of the program. This change was implemented to maintain quality and integrated of the work of the students.

C. UFF Report – Maddy Isaacs

- Our biggest push is advocacy. If you're a member or not, you need to advocate for higher education. Our website has a wonderful advocacy guide. We will update it as we receive new budget and stimulus bill reports. This is important for our voice to be heard. The bigger we are, the stronger we are at the state and local level. That will make us a very big voting block.
- When we come back from our break, we will have our annual faculty chapter meeting on Wednesday March 11. We will vote on budget, bylaws, and officer elections. They will take office on August 1.
- Our survey is coming and will be available through the website and collected on an off-campus server. The survey is an off campus document; there will be confidentiality and anonymity.
- Tuesday, March 24 is our end of term social. We hope everyone joins whether they are a member or not.
- Bargaining has started. UFF has opened Assignment article and salary and benefits are automatically opened each year. Inversion and Compression process is still being finalized.

D. Senate President's Report – Halcyon St. Hill

- Restoration of students after absence due to financial issues/administrative processes and current practice has been problematic and raised several key concerns including but not limited to the burden placed on both students and faculty involved – this item was taken back to key administrators. We expect to identify and correlate policies with practices and seek resolution to this problem. I will follow up with the leadership and Senate on progress.
- Syllabus Guidelines: The Undergraduate and Graduate Curriculum Teams and General Education Council will review the syllabus guideline document and bring feedback to the Leadership Team. It was recommended that the leaders of these three (curriculum teams and Council) contact Cathy Duff (since Dr. Peg Gray-Vickrey is on sabbatical) and Dr. Paul Snyder to answer pertinent questions they may have on the document. The expectation is to have leadership review followed by a submission to the Senate for vote on the syllabus document.
- Senate handbook outline was to include the bylaws and general procedures is in progress. Team leaders will work on the protocols with their teams and submit those for inclusion. Goal is to get a draft handbook ready to present to the Senate.

- Last day for submission of professional development grant funds applications is on March 1st 2009 at midnight standard eastern time. Please remind the faculty in your colleges/library. My last reminder was sent on 2/3/09.
- I participated as a panelist at the SGA Higher Education Forum on Wednesday 2/25/09. Three topics were discussed: Tuition increases, Bright Futures and Textbooks cost with relevance to the current economy and recently passed or amended bills. SGA also shared plans for Rally in Tally. They may have a few seats on the bus and will be happy to have faculty join them – contact SGA president or Ron Angerer (Student Government Director of Governmental Relations) directly or contact me if you are interested in joining them. If not, I urge you to follow up with the letters of advocacy for higher education.
- Faculty Senate elections will occur at the last Senate meeting. In accordance with the Senate Bylaws, the Faculty Senate will nominate candidates for President at the penultimate meeting. Therefore nominations will occur on March 2009. Election of the president will occur in March 2009. Nominations and election for President elect, parliamentarian, and secretary will also occur on the last senate meeting on April 10, 2009. Please review the pertinent section of the bylaws and seek acceptances from those whom you will be nominating prior to those dates. The following information was discussed presented as an overhead:
 - a. The Table (see Attachment 1 below) contains projected numbers of 2009 -2010 Faculty Senators per Unit Calculated 2/16/09. The numbers presented herein are based actual total in-unit faculty in each college and the library, and 322.18 full time in-unit faculty at the university – per academic affairs current list (February 16, 2009). These numbers will change on 4/1/09 if in-unit faculty numbers change on 4/1/08 due to attrition or additions of new hires by and on 4/1/09. I will provide updates on numbers after 4/01/08.
 - b. The actual number of 2009 - 2010 Faculty Senators will be based on total number of In-Unit Faculty on 4/1/09. The number of Senators in each unit is rounded up to the nearest whole number (0.5 or greater is rounded up) per bylaws. For details, see faculty senate Bylaws Section 3.02 Membership available on the senate website at this link:
http://www.fgcu.edu/FacultySenate/files/FS_bylaws__4-15-05.pdf

III. Approval of Minutes:

- Motion made and seconded to approve the minutes from the February 13, 2009 meeting; minutes were approved with minor corrections.

IV. Old Business

A. Syllabus Guidelines – H. St. Hill

The syllabus guidelines went to the leadership and that document is being reviewed by the Curriculum and General Education team. Doug Harrison is the coordinating this effort.

V. New Business

Proposed Bylaws Changes for Section 4.02 (c) Student Affairs Team - *Martha Rosenthal (Attachment 1)*

- The document needs basic housekeeping – replacing terms, updating language, etc. There is no need for substantive changes. We will be voting on this next time.

Proposed Bylaws Changes for Proxy Section 3.02 - *Jeff Kleegeer & Martha Rosenthal (Attachment 2)*

- A few weeks ago the subject of the role of a proxy was raised. Currently a proxy can vote for a senator who is absent. There was a discussion about a by-laws change to accept proxy as attendance. A suggestion could be the role of the proxy needs to be explained more. We may want think about further defining the role of the proxy.

- We will not vote on this today, but consider the changes for a vote next meeting. It is recommended to Senators who want to make friendly amendment to this issue to send emails to Jeff Kleeger and Martha Rosenthal to maintain efficiency on next senate meeting.

A. For the Good of the Order

- **Karen Mock** – Posting on website has been helpful. I would encourage presenters to send it into the website before hand instead of printing copies. Plus, it is easier to view on the site rather than the webcam.
- **Chuck Lindsey** – Brief update on athletic director search.
 - The main objective of bringing this discussion to today’s senate meeting is get the Faculty Senators perspective of having a separate forum for the campus finalists to meet with faculty during campus interviews!
 - The search committee met four times. As of Monday, we have had 110 applications. March 2 is the last day of priority search. We plan on selecting 10 to 15 phone interviews scheduled in late March.
 - The committee met Tuesday; we are planning the campus interviews. The interviews will be very similar to the presidential search.
 - Campus interviews will be potentially on the last two weeks of April. We hope to recommend top choices to President Bradshaw by end of April.
 - The senate did not feel faculty needed a separate interview session for time management.

VI. Announcements

- Next Senate Leadership Meeting from 11:15AM - 12:45PM on 3/13/09 in Su Chambers
- Next Senate Meeting – 3/13/09

VII. Adjournment

- Meeting adjourned at 10:29 a.m.

ATTACHMENT 1

Table 1. Projected Numbers of 2009 -2010 Faculty Senators per Unit Calculated 2/16/09

Unit	# In-Unit Faculty	Total Number of 2009 - 2010 (Based on 322.18 Total In-unit Faculty on 2/16/09)
CAS	156.58	13
COB/Engineering	60.75	6
COE	33.00	4
CHP	33.85	4
CPS	30.00	4
Library	8.00	3
TOTAL	322.18	34

Per Senate Bylaws section 3.02, formula used or calculation:

Number of full-time faculty in the unit X 23
 Number of full-time faculty at the University

Calculations using above formula and 2/09 in-unit faculty data:

$CAS = 156.58/322.18 = .4860 \times 23 = 11.18 = 11 + 2 =$	13
$COB = 60.75/322.18 = .1886 \times 23 = 4.34 = 4 + 2 =$	6
$COE = 33.00/322.18 = .1024 \times 23 = 2.36 = 2 + 2 =$	4
$CHP = 33.85/322.18 = .1051 \times 23 = 2.42 = 2 + 2 =$	4
$CPS = 30.00/322.18 = .0931 \times 23 = 2.14 = 2 + 2 =$	4
$Lib = 8.00/322.18 = .0248 \times 23 = .57 = 1 + 2 =$	<u>3</u>
Total Senators	34