

# Florida Gulf Coast University Faculty Senate Meeting Minutes

Friday, September 18, 2015; 9:30-11:30 am; Cohen Center

**In Attendance:**

Shawn Felton	Sandra Pavelka	Arie van Duijn	Lan Jiang	Mary Krome
Kazuo Nakatani	Fran Zho	Lon Jiang	Jo Stecher	Brendan Bevins
Mollie Venglar (Tom Felke)	Trent Brown	Nora Demers (Dean Croshaw)	Alex Sakharuk	Melissa Lingle-Martin
Joe Kakareka	Patrick Niner	Sulekha Coticone	Martha Rosenthal	Mike McDonald
Eric Strahorn	Jamie MacDonald	Steve Rokusek	Olivia Hung- Simons	Kimberly McDowell
Vickie Johnston	Robert Triscari	Jorge Torres	Claude Villiers	Danvers Johnston
Rob Erdman				

**Absent (without Alternate/Proxy):**

Tom Hair				
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**Guests:**

Dr. Toll	Dr. Snyder	Lenore Benfield	Jessica Scalon	Teri Bigos
Michelle Yvonovich				

**Media: None**

**Summary:**

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering	Shawn Felton			
2) Approval of September 4, 2015 Agenda	Shawn Felton		Approved: Eric Second: Trent	
3) Approval of September 4, 2015 Minutes	Shawn Felton	Update Attendance: Rob Erdman #7: New Business: Attributed to Win – what was the purpose of the document (per N. Demer) #9: Request: Change should be isolated wetland being filled	Approved: Mike Second:	
4) President's Report	Shawn Felton	<u>Faculty Senate President's Report</u> BOT meeting <ul style="list-style-type: none"> <li>• Budget presentation: Has been approved. Almost came down to not approving. Eagle News has highlighted.</li> <li>• Approved Mission and Vision Statements – ongoing to last January w/strategic planning committee. It will be posted to the FS website</li> </ul>		

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4) President's Report	Shawn Felton	<p style="text-align: center;"><u>Faculty Senate President's Report</u></p> <ul style="list-style-type: none"> <li>• PBAC Council meeting on Tuesday. Refer to Dr. Paul Snyder and an update. Last year in PBC tremendous amount of work in the fall, external and internal scans completed. Developed goals for the strategic plans. All presented at workshop in January. The focus of the board was on the mission/vision statement. We have a draft set of goals. We are aligning the goals w/action plans and putting together a draft with the new vision and mission statements. Will be reviewed and hopefully come back to the senate. Looking at the deadline in December</li> </ul> <p>Felton: Appreciate all those that attended the meetings and create the revised mission and vision statement.</p> <ul style="list-style-type: none"> <li>• UFF FGCU Contract has been approved.</li> <li>• Calling out for the 20<sup>th</sup></li> <li>• Deadline for Sabbaticals are 9/18/15.</li> <li>• Senate Leadership team meeting today.</li> <li>• Service learning event was outstanding.</li> <li>• SGA 9-11 honoring that day was a great event as well.</li> <li>• Wednesday, September 9, 2015: Annual Promotion Reception, thank you to Dr. Toll.</li> <li>• Annual International Reception Friday 9/18/15</li> <li>• Next Senate meeting, Faculty Senate Vice President Dr. Pavelka will be running the meeting</li> <li>• Special Guest: October 16, FGCU President Bradshaw. Submit your questions to for the President to the FS Officers.</li> <li>• Michelle – Our semester reminder (email was sent) if you observe students, anyone on campus, resources to BCAT.</li> </ul>	Action/Vote	Follow-up
6) Old Business	Dr. Arie vanDuijn Parliamentarian	<p style="text-align: center;"><u>Nominations for Faculty Senate Secretary 2015-2016</u></p> <p>Nominations for Faculty Senate Secretary:</p> <ul style="list-style-type: none"> <li>• Jo: Reiterate should not be a CHSPW member due to the Officers will be a full board of CHSPW representatives</li> <li>• Winn: Can we go back to our bylaws?</li> <li>• Arie: No has to be in faculty member for one year</li> <li>• 5 Minute Recess</li> <li>• 9:51 reconvene:</li> <li>• Arie van Duijn: Nominations for Faculty Senate Secretary:</li> <li>• Jo: Tom Felke is my nomination.</li> <li>• Felton: Tom Felke accepts?</li> <li>• Tom: Yes</li> <li>• Any Objections on the floor? No</li> <li>• Tom Felke – Faculty Secretary</li> </ul>		

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7) Old Business	Dr. Masami Sugimor	<u>Professional Development Fund Grant - Guidelines</u>	Action/Vote	Follow-Up
		<ul style="list-style-type: none"> <li>• No changes outside of those from the previous version</li> <li>• Beth Elliot - question about clarifying item related to strength of budget (appropriate documentation); discussion of examples as to why this language has been added from presenter and Jamie McDonald and Shawn Felton to provide context to this point as to not trying to limit the pool but to increase distribution of dollars</li> <li>• Jorge Ramos - concern in College of Engineering related to availability of funding cap being at \$1500 as some travel requires more, can cap be changed in future?</li> <li>• Masami: Feedback from submitted proposals will be used to consider changes to improve the system</li> <li>• Win Everham: point of information concerning where we are in process;</li> <li>• Arie : old business and ready to move forward</li> <li>• Win Everham: comment that funding cap is always going to be difficult; question about being able to go back to request funding that has not been spent from pool;</li> <li>• Masami - current rules do not provide for this;</li> <li>• Shawn - provided context concerning role Provost has played in supporting professional development activity by adding additional funding when available</li> <li>• Win Everham - comment that strength of budget seems to look at how well budget is constructed vs. how large it is; document looks good</li> <li>• Shawn Felton - reminded everyone that application opens on and closes on October 31 at 11:59pm, reviewed by team during month of November with award letters coming out at start of December.</li> </ul>	<p>Motion to Accept PDFG Guidelines: Patrick Niner Second: Brendan Bevins Votes: 27 For 1 Against 0 Opposed Motion Passes</p>	
7) New Business Information Item	Dr. Ludmilla Wells Faculty Athletic Representative (FAR)	<p style="text-align: center;"><u>Presentation on Student Athletics</u></p> <ul style="list-style-type: none"> <li>• Kelsey Carpenter (CHPSW), softball player, latest recipient of award to continue graduate studies (DPT); Athletes have GPA that is higher than general student population; 3 Soaring Eagles selected for achieving academic excellence</li> <li>• All sports are not fully funded in terms of scholarships - basketball is full scholarship with some in baseball and softball as well but not in others; fundraising season is now and \$5/week can fund a sports scholarship; no questions from Senators; can contact Lyudmila with any questions</li> <li>• Shawn Felton - asked for discussion on grade reports - Lyudmila provided an overview of the process for faculty that may have a student-athlete in the course</li> </ul>		

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7) New Business Information Item	Dr. Ludmilla Wells Faculty Athletic Representative (FAR)	<p style="text-align: center;"><u>Presentation on Student Athletics</u></p> <ul style="list-style-type: none"> <li>• Brendan Bevins - noted that advisors certify student-athletes in terms of eligibility and therefore it is important for faculty to submit grades in a timely fashion at the end of the term; Lyudmila - added that the process for Incomplete grades be outlined in</li> <li>Patrick Niner - praised the process noted that the student-athletes are very well prepared and follow-through; Lyudmila noted that it is a team effort that is well monitored utilizing a pro-active approach</li> <li>• Shawn Felton - noted that Heather Snapp is seeking two appointments on the Intercollegiate Athletics Oversight Team, Heather Snapp will be putting out a call for nominations, Lyudmila provided an overview of the team and its commitment terms</li> </ul>	Action/Vote	Follow-up
	Dr. Shawn Felton	<p style="text-align: center;"><u>Website Advisory Committee</u></p> <ul style="list-style-type: none"> <li>• Meeting with the Deans &amp; Directors soon</li> <li>• Brought about by Deb Wilttrout</li> <li>• Looking to revamp the university website of 75K pages</li> <li>• Long-term project</li> <li>• Will be talking with each academic unit - student, faculty, administrators about opinions of website/webpages</li> <li>• looking at best way to communicate with everyone</li> <li>• Michael Salmon and Lyudmila are faculty reps</li> </ul> <p style="text-align: center;"><u>FLBOG Online Strategic Planning Task Force (TAB #3)</u></p> <p>State University System BOG Strategic Plan on Online Education Shawn has been serving on committee since January 2015; plan has been drafted and looks at three specific, overlapping areas - quality, access, and affordability</p> <ul style="list-style-type: none"> <li>• Reviewed at the last BOG meeting and included edits from committee</li> <li>• Action item - Review by Senators and provide to Shawn so he can bring them back; report is going to several other committees and entities as well</li> <li>• BOG will likely act on this at the November meeting or possibly at the January meeting</li> <li>• Trent Brown - question regarding bringing comments forward to Shawn from other faculty; Shawn - bring it together and pass it along</li> <li>• Eric Strahorn - questions regarding looking at a common LMS across SUS; Shawn - committee is still looking at this, it will be an opt-in system</li> </ul>		



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8) Standing Reports	Dr. Ronald Toll	<u>Provost Report</u>	Action/Vote	Follow-up
a) Provost Report		<ul style="list-style-type: none"> <li>• 2017 - 2018 calendar that was reviewed needs to be amended, issue would have affected approximately 65 CRNs out of 2000</li> <li>• Nora Deemers - why does housing affect academic schedule?; Provost - housing indicated that it is difficult for some families to do move-in on work day in addition to effects on other university services such as food service</li> <li>• Win Everham - understand that changes need to be made but request that review be made to ensure preservation of number of time slots; Provost - total number of sessions will be preserved, it is more of a neutral change related to start and end dates</li> <li>• Appreciate input from Senate on change to time schedule specifically from ad hoc committee, Provost has informed SG as well, that Fall 2016 academic schedule will reflect start time at 7:30am and end time 40-45 minutes later than current, considered input related to proposed break from traffic; gain two additional CRNs on Fridays and one additional on Tues/Thurs, making slots available; already start courses before 8:00am (7:00, 7:15, 7:30) and have classes on Saturdays though not many in either case, not a Provost mandate that we use the 7:30am slot at the frequency that we use other slots, looking to accommodate all of the nearly 4K classes that we put on each year (Fall is crunch point), faculty have assisted by working with Chairs to make changes in rooms, buildings, etc., using this in continuing work with BOG to show that we are doing everything possible and appropriate in order to get next AB that we desperately need</li> <li>• Just established incoming freshman class size for Fall 2016 from 2700 to 2625 (less than 3% reduction), will assist with seats in Gen Ed, will increase profile of students in terms of academic preparedness, minimal effect on financial revenue, same if not greater headcount</li> <li>• Win Everham - have had almost 2.5 years of notice regarding time change, started working on scheduling two days ago, reached out to Registrar's Office but was told not available, have to revisit scheduling as a result; Provost - appreciate the input, notice coming out from Registrar's Office today (9/18/2015), asked Senate for input by November but came out in April so shared responsibility on this issue</li> </ul>	<p style="text-align: center;">Motion to Extend 5 minutes/Moved and approved</p>	

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8)Standing Reports	Dr. Ronald Toll	<u>Provost Report (continued)</u>	<b>Action/Vote</b>	<b>Follow-up</b>
a)Provost Report		<ul style="list-style-type: none"> <li>• Claude - need to ensure that the message on non-intention to increase use of 7:30am timeslot is being delivered in a consistent manner; Provost - agree with comment, comes down to communication, shared responsibility to communicate this to all faculty</li> <li>• Nora - question about AB9 and need for chiller plant; Provost - correct that we need chiller plant for more buildings, catch-22 as difficult to say we need chiller plant without showing building need and vice versa, been working to determine best way of approaching this with legislators and others, discussing as minimal chiller capacity in the ground now that can be expanded as buildings come online</li> <li>• Jafar - textbook adoption link not available but October 15th date is approaching; Provost - office will</li> <li>• Jamie McDonald - revisiting 7:30am start time will resources be available to faculty?; Provost - resources will be available, discussions have been had with various units, offices may not be fully staffed but provision of service will be addressed</li> <li>• Conversations with members of BOG regarding data analyses conducted by Provost in role as Head of Provost's Council, good meetings that reaffirmed BOG members are willing to listen; tweaks but not major changes will be coming to the performance-based metrics system; stepped up meetings with certain units to continue to advance position with regard to performance-based metrics</li> <li>• Win Everham - email policy comment to consider change from 10 days to 10 business days as well as consideration of item in policy related to sexually inappropriate materials; Provost - comments make sense and office supports appropriate use of these materials for legitimate academic scholarship or production, policy seeks to preclude items with intended purposes such as harassment; *Win to forward comments to Provost; Provost - policy initially came forward from University Senate President Felton on August 18th with the final version made available on September 1</li> </ul>	Motion to Extend 10 minutes; Moved and approved	

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9) Standing Reports b) SAC	Teri Bigos and Lauren Strunk	Nothing to report	Action/Vote	Follow-up
9) Standing Reports c) Student Government	Jessica Scanlon	SG - Jessica <ul style="list-style-type: none"> <li>• This week is Hazing Prevention week</li> <li>• Will be hosting SG Day on Tuesday, September on Library Lawn</li> <li>• Alternative winter break applications have been submitted</li> <li>• Introduced Jack Emmer, Student Government University Relations Chair               <ul style="list-style-type: none"> <li>○ Exploring how best to organize events with faculty</li> <li>○ Faculty can send Jack feedback via email to sgrelations@fgcu.edu</li> </ul> </li> <li>• Feedback brought back to different areas of SG that was provided at the last Faculty Senate meeting</li> <li>• Mike McDonald - explanation of alternative winter break; Jessica - organized by Student Government; take faculty, staff, students to an area with specific needs such as homelessness, poverty, etc., will be going to Atlanta this year, wonderful, eye-opening event for participants</li> </ul>		
9) Standing Reports d) UFF-FGCU Report	Beth Elliott UFF FGCU President	<u>UFF-FGCU Bargaining Team Report</u> <ul style="list-style-type: none"> <li>• Contract was ratified by BOT</li> <li>• Pay increase will go into effect with Oct. 2nd paycheck</li> <li>• Recently attended Council of President's meeting               <ul style="list-style-type: none"> <li>○ Looking to FGCU as to success in full book negotiation and handling of contract issues through mediation model</li> <li>○ SUS sees work being done at FGCU as very positive</li> <li>○ Rob Nichols elected as VP of State University System Bargaining Team</li> </ul> </li> <li>• Consultation with administration on change to calendar for 2017-2018, slight revision to academic calendar due to housing move-in, classes will start on Monday versus Friday, meets number of requirements, calendar was approved but will likely be brought forwarded               <ul style="list-style-type: none"> <li>○ Win Everham - request to ensure that there is consistency in number of class meetings; Shawn Felton - IAT has been working to examine these issues</li> <li>○ Brendan Bevins - question as to why housing affected academic schedule; Beth Elliott - not exactly sure but assume it is related to staffing issues</li> </ul> </li> </ul>		
For the Good of the Order:				
Announcements:				

**Next Senate Meeting:** Friday October 2, 2015 @ 9:30 AM – Cohen Center 231  
**Next Senate Leadership Team:** Friday October 16, 2015 @ 12:00PM