

MINUTES

Faculty Senate

Friday, August 31, 2018 9:30 am-12:00 pm

Cohen Center 213

In Attendance: A. Bhatt, A. Carlin, M. Case, M. Colmer, J. Conrecode, C. Daramola, P. Finley, A. Finn, S. Girmurugan, A. Harner, M. Houdyshell, S. Isern, L. Jiang, J. Kakareka, D. Johnston for S. Komisar, A. Koufakou, T. Leary (proxy for Thomas), D. Buzasi for J. MacDonald, M. McDonald, P. Niner, M. Paine, M. Rosenthal, A. Sakharuk (proxy for Erdman and Fauerbach), J. Stecher, J. Sughrue, R. Totaro, C. Villiers, F. Zhao

Absent (without Alternate/Proxy): P. Meso

Guests: Nick DeGuzman, Win Everham, Paul Snyder, Tony Barringer, Provost James Llorens, Missy Berkley, Linda Amos

Summary: Kyle McCurry visited to talk about strategies for increasing positive media interactions with FGCU. Draft policies about faculty credentialing and Centers and Institutes were presented for feedback. Guidelines for assigning summer teaching and edits to the professional development leave guidelines were presented by the Faculty Affairs Team for a first reading.

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering				
2) Approval of Agenda	Mike McDonald		Kakreka motion to approve Isern, seconded. Motion passed.	
3) Approval of Minutes from 8/24/18	Mike McDonald	<ul style="list-style-type: none"> No changes. 	Sughrue, motioned to approve Leary, seconded. Motion passed.	
4) Faculty Senate President's Report	Mike McDonald	<ul style="list-style-type: none"> Standing teams need to turn in their annual reports so that Senate Annual report can be completed. Bargaining is finished, voting on ratification on CBA is out now. Professional Development Enhancement Awards- faculty may apply twice between now and May 2019. 90% success rate for applicants thus far. Trimester exploration committee has convened. Rollo is chairing. Bette Jackson and Fiona Tolhurst are in-unit faculty reps. Agreement with Lee County School District is partnership to improves k-12 outcomes. Second week of Sept is a busy one. Sept 10: BOT workshop on 4-year graduation improvement. Sept 11: BOT meeting, will approve CBAs for UFF and Police. Meetings are open, please attend. Sept 12-13 BOG meeting in Sarasota. Sept 14 Faculty Senate meeting with special guest President Martin. Please submit survey on Canvas for questions by Sept 7. Case- Why is this three semester idea being considered? McDonald- better utilization of space and a seasonal economy in SWFL means some students often work instead of attending school in the spring. 	Motion to extend time 2 minutes, Harner / Daramola. Motion passed.	

		<ul style="list-style-type: none"> • <i>Finn</i>- I have heard that financial aid is difficult to get for summer. Will this trimester idea help with that? Maybe. Will look into it. • <i>Isern</i>- The BOT workshop on 4-year graduation, what will they do? <i>McDonald</i>- Trustees will get educated on what we are doing. Will report back following the meeting. • <i>Rosenthal</i>- Will trimesters be 15 weeks or shorter? <i>McDonald</i>- Probably shorter. <i>Rosenthal</i>- Will we have to teach all semesters or choose? <i>McDonald</i>- Remains to be seen. • <i>Case</i>- How would a three semester year impact our salaries? <i>McDonald</i>- Can't say yet. <i>Niner</i>- current situation for summer pay is 12.5%. if there is a change union will be on it. <i>Paine</i>- there is a formula for changing a 9 month contract to a 12 month contract salary. • <i>Isern</i>- Will questions for the president be available to president and senators ahead of time? <i>McDonald</i>- Yes. • <i>Everham</i>- UFF have asked that summer teaching opportunities be expanded and Administration is listening. • <i>Harner</i>- Is there a reason that the trimester committee does not have a 12 month person? <i>McDonald</i>- There are other members on the committee that are 12 month faculty. 		
5) Standing Reports- VPAA	James Llorens	<ul style="list-style-type: none"> • Implemented Student Success and Enrollment Management initiative. Units have been realigned and shifted and we are still working on it. • Office of Academic and Curriculum Support is moving into Edwards Hall. • Degree completion is going forward. Office staff and Paul Thornton are moving to Modular 2. Online course delivery will be used, as well as in person teaching. Will need to assess each student's academic standing. Lots of work happening. • Agreement with Lee County Schools- will be working on getting teachers certified and offering the courses needed. • CBA is out for ratification. Made good progress on that agreement with things that will be good for faculty. • Fall Stats: UG enrollment 13,742 t. Graduate enrollment 1,057 . FTIC enrollment 2897. Average SAT 1141, Average ACT 23.3, Average GPA 3.87. 1% increase in transfers. 4% increase in international students. • Still working through budgets in AA. Still another \$2.5 million allocation to come. • Allocation of \$150K to Faculty Senate. For resources for administration and faculty support initiatives. • FGCU faculty attended a recent American Council of Education (ACE) meeting on Globalization and Internationalization. Received a grant part of 10-school cohort. • ACE fellow Craig Cobane will arrive next week for the year. This fellowship is for deans/chairs looking to move up in administration. • <i>Villiers</i>- When Curriculum Support moves out of Holmes, will Engineering reclaim that space? <i>Llorens</i>- Yes. • <i>Isern</i>- Can we sustain this growth that we are seeing right now? <i>Llorens</i>- We are hampered by our physical plant limitations. Still looking at how to move administrative functions away from campus core. Have not set a cap on students. Only 1 or 2% increases right now. Housing is not an issue, but classroom space and faculty office space is. 	Motion to extend 5 minutes, Paine / Buzasi. Motion passed.	

		<ul style="list-style-type: none"> • <i>Paine</i>- Will this degree completion process impact our metrics? It doesn't seem these student will be counted anywhere but degrees completed. <i>Llorens</i>- This isn't about metrics but meeting needs of the community. <i>Snyder</i>- Degree completion will offer weekend courses of 8 week blocks. Current student body will be able to take these course if they need them. Could have a positive impact on 4-year graduation rates. • <i>Stecher</i>- Reminded Senators and guests to speak up and address the room to help all hear. • <i>Girimurugan</i>- If degree completion is being offered in remote sites are we building things there? Or using existing structures? <i>Llorens</i>- We will use existing spaces. FSW unused class space is one option. FGCU has Punta Gorda and Naples facilities with lease expiring next year. Will be looking at whether to keep those or use other spaces like Hodges classrooms, etc. 		
6) Standing Reports-Student Government	Nick DeGuzman	<ul style="list-style-type: none"> • Library 24/4 hours are underway. • Include mental health information CAPS contact into Syllabi. • Added CAPS 24/7 phone number and UPD # on ID cards. • Shuttle route from Garage 2 to Dunkin Donuts for first 6 weeks of classes. • SGA President White has been elected President of the Florida Student Association and will serve on the BOG. • Quick boost charging stations will be added in Cohen Center. • Printing cards \$2 will be handed out at events. • WOW carnival next week. • Campus Impact conference in October. • Headshots for Students offered monthly. • Include more students outside of SGA for deans meetings • Veterans' appreciation event in November • Election support/advocacy events are coming up soon.. 		
7) Standing report- SAC	Missy Berkeley	<ul style="list-style-type: none"> • SAC is also just getting started for the year. • Sept 18- PB and J Food drive in the Plaza 8 am to 2 pm. There will be a boat! 		
8) Standing Report- UFF	Win Everham	<ul style="list-style-type: none"> • Learned a lot about collective bargaining this summer. Administration exercised their right under Article 8 to move Faculty Advisors out of unit. Right now UFF is still considering advisors in-unit until PERC (Public Employees Relations Commission?) makes a ruling. Majority of advisors are not happy with process or results. • Bargaining has been going on for a long time and we have reached the end of a long process. • Ratification info meeting 12 pm in Sugden after this meeting. • CBA achieved good results, maybe not everything we wanted, but good things. • Will be focusing on terms and conditions for instructors in the future. • This was a hard past year, thank you to the UFF executive committee for all of their work. • Reading from CBA- Preamble. Collegiality in academic governance can best be accomplished through the Faculty Senate. • <i>Sughrue</i>- What is the status of uncompensated teaching work? <i>Everham</i>- Current CBA obligates units to develop guidelines to define compensation for activities. Funding is not obligated. 	Motion to modify agenda to move items out of order, Finn / Case. Motion passed.	

		<ul style="list-style-type: none"> • <i>Colmer</i>- What is the percentage of faculty that are member of union? Is that UG or G faculty? <i>Everham</i>- 60% of all eligible in-unit faculty pay dues. <i>Colmer</i>- Has there been a study about what benefits members have over non-members? <i>Everham</i>- All we know right now are the benefits available to members such as insurance, etc. • <i>Paine</i>- More benefits in the new CBA include salary increases for those making over and under 75k, minimum compensation for instructors, pre-promotion optional, learn more in the email email that went out to faculty. 		
9)Guest- Kyle McCurry, Director Media & Public Relations	Kyle McCurry	<ul style="list-style-type: none"> • What kinds of things come to mind when you think about good press for the university? (student success, achievement after graduation, faculty contributions in research, response to things going on in the news). • The media people what to talk about what they want to talk about. If you do that, it gives you the opportunity to talk about what you want to talk about. • Quick response to needs of the community is most successful. • Concentrating on TV/visual because people don't like to read. Easily shared on social media. • 160 stories in the media on FGCU between February-June. Including national coverage. • Some events are not interesting stories for media coverage. But they can be made interesting with other approaches. • CAS and COE are getting some faculty together for media training. • Creating a new web-based media center that will spotlight experts, adding people to a database of experts. Processes that will help faculty connect to news that is already out there. • The media market here is actually quite large for this size of an area. • Contact kmccurry@fgcu.edu if you have ideas. Mobile phone: 828-508-4073. • Win Everham will be on PBSNewshour soon. 		
10) New Business-Information Item Policy – Administration of Faculty Credentials	Paul Snyder	<ul style="list-style-type: none"> • <i>Snyder</i>- Needed to have something for SACS. Looked at other documents at other institutions. No changes to what we have been doing in the last 10 years. • <i>Paine</i>- do our faculty credentialing files have our CIP codes? Can they be reviewed? <i>Snyder</i>- we take the CV, official transcript, put it in a database by course and that what we send to SACS. <i>Barringer</i>- Employee files have CV and transcripts. Available for review. <i>Paine</i>- Faculty members don't usually know they CIP code. How would they get access to that information about how they have been classified. <i>Barringer</i>- I have seen CIP codes in files before, you may come to our office and we will help you find out. • <i>Niner</i>- is this new practice or new policy to codify past practice? <i>Snyder</i>- New policy to codify past practice. • <i>Girimurugan</i>- If a faculty member disagrees with their CIP code classification, how can they change that? <i>McDonald</i>- off topic. • <i>McDonald</i>- This policy says that responsibility lies at the chair level? There does not appear to be any provision to challenge. • <i>Snyder</i>- There can certainly be a challenge. What we have asked is for Letter of Justification if there is a difference of opinion. There is a faculty credentialing manual on the Provost website under chair resources. We allow each department to determine 		

		<p>it. There were faculty that were challenged by the SACS review team and we had to agree that they would not teach certain courses.</p>		
11) New business-Information Item Policy- Centers and Institutes	T.C. Yih, Joseph Cudjoe	<ul style="list-style-type: none"> Grants and Research Team has been working on this since 2014. Yih shared handout with critical concepts in the revision. There are different levels of our centers and institutions, state level centers are already reviewed at other places. Endowed centers may have specific requirements above our university requirements. Centers will now need to report to Provost or designee. New BOG regulations require 5 year reviews. Review criteria will now be performance-based not one size fits all. Deans will be notified about review results and have opportunity to provide input. Appeal process included now. <i>Isern</i>- the language in the document appears very general and unclear. <i>Yih</i>- If your concern is about how centers and institutes get started and getting resources we have heard that concern. Still working on that part of it. <i>Isern</i>- Do centers need to be self-sufficient? <i>Yih</i>-Faculty initiated centers should be self-sufficient. If centers are started without enough resources, then they keep asking for money, is not fair. Need to have plan for revenue, to become self-sufficient after 3 years. <i>Finn</i>- Is the family resource center a center? What is a center? Why would a non-research oriented center need to go through research office? <i>Yih</i>- We are trying to clarify which centers go where for review depending on their type. 	<p>Motion to extend time 5 minutes, Finn / Kakareka. Motion passed.</p>	
12) New business-ACTION ITEM-Summer Teaching Guidelines	Jennifer Sughrue	<ul style="list-style-type: none"> <i>Sughrue</i>- Since these guidelines were drafted, some things have changed and some things may change in the future with trimesters. <i>Case</i>- There are a lot of problems I see for LCOB people with this document. For example- people on PIP would not be eligible for summer teaching. <i>Sughrue</i>- only people on PIPs for teaching are excluded. <i>Harner</i>- 12 month faculty are not clearly included in this guidance. <i>Sughrue</i>- I will bring this back to FAT, though I will say this was written as universal guidance and may not apply to every individual case. We can't really restrict the colleges from doing what they need to do. <i>Finn</i>- change wording to be more positive for example: the person with the stronger evaluation would be most qualified <i>Kakareka</i>- if this is an action item how to we handle this today with modifications? <i>McDonald</i>- we will not vote today but next time. 		<p>Will come back for vote at next meeting,</p>
13) New Business- Action item-professional development leave guidelines	Jennifer Sughrue	<ul style="list-style-type: none"> <i>Sughrue</i>- changes to this document were brought from library <i>Finn</i>- the language is confusing. <i>Carlin</i>- tried to make it make the cba as closely as possible <i>Stecher</i>- why make it exclusive? Couldn't people apply for both? <i>Sughrue</i>- there are two different eligibility groups for Sabbatical and Professional Development. <i>Niner</i>- my understanding is that the language is just to clarify that Librarians are ranked faculty but also eligible for Professional Development Leave. <i>Sughrue and Carlin</i>- Correct. 		<p>Will come back for a vote at next meeting,</p>

14) For the Good of the Order		<ul style="list-style-type: none"> • From Chief Moore- reminder about the active shooter preparedness training on Canvas. • <i>Everham</i>- Art gallery opened a faculty show last night, go see it. 		
115Adjournment			Motion to adjourn, Kakareka / Bhatt. Motion passed.	
Future Meeting Dates		<p>Next Senate Meeting: September 14, 2018, 9:30 am-12 pm, CC-213</p> <p>Senate Teams Council of Chairs: September 14, 2018, 12:30 pm CC-213</p>		