

# MINUTES

## Faculty Senate

Friday, August 24, 2018 9:30 am-12:00 pm  
Cohen Center 213

**In Attendance:** A. Bhatt, A. Carlin, M. Case, M. Colmer, J. Conrecode, C. Daramola, R. Erdman, P. Finley, A. Finn, S. Girimurugan, A. Harner, M. Houdyshell, S. Isern, L. Jiang, J. Kakareka, S. Komisar, A. Koufakou, T. Leary, M. McDonald, J. MacDonald, P. Meso, P. Niner, M. Paine, M. Rosenthal, A. Sakharuk (proxy for Fauerbach), J. Stecher, J. Sughrue, R. Totaro, C. Villiers, F. Zhao

**Absent (without Alternate/Proxy):** S. Thomas

**Guests:** Nick DeGuzman, Win Everham, Paul Snyder, Tony Barringer, Missy Berkley

**Summary:** Senate purpose and procedures were introduced and reviewed. Senate officers displayed the new Canvas group for Senate and reviewed the Senate website. Senators met in college groups to decide how to communicate with constituents.

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
1) Gathering				
2) Approval of Agenda	Mike McDonald		Motion to approve- Stecher, seconded by Rosenthal.	
3) Approval of Minutes from 4/13/18	Mike McDonald	<ul style="list-style-type: none"> <li>Attendance needs to be added to the minutes. Carlin will add names from that sheet.</li> </ul>	Motion to approve MacDonald. Seconded by?.	
4) Faculty Senate President's Report	Mike McDonald	<ul style="list-style-type: none"> <li>Introduction of Senate Officers.</li> <li>Minutes and Agendas will be posted on the website and Canvas by the Wednesday before meetings.</li> <li>Regular meetings will have standing reports from governance partners (SAC, Academic Affairs, Student Government, UFF)</li> <li>The Faculty Governance Document (Senate Bylaws) govern what Senate does. This is living document and undergoes changes as needed and approved by the Senate body.</li> <li>Faculty Senate serves as a voice for all faculty.</li> <li>Senators have a responsibility to communicate back and forth between their colleagues and the Senate.</li> <li>Much of the work of the Senate occurs outside of the Senate meetings. There are 10 standing teams and 7 committees that carry out much of the work. The charge of the teams can be found in the bylaws. Team work originates from three sources- faculty representatives, Senate officers/leadership/Senate, ex-officio members of teams. Committees review applications for grants, leaves, awards. Ad Hoc teams are formed for special tasks.</li> <li>Faculty Senate President will report items from BOT, BOG, etc.</li> <li>Policies promulgated from administration/university counsel are given to the Faculty Senate before the general faculty for review and comment. Policy on Faculty Credentials will be</li> </ul>		

		<p>posted on Canvas for Senators to review before the next meeting.</p>		
5) Introduction of New Senators		<ul style="list-style-type: none"> <li>New senators and alternate this year include: Meso, P.; Connor, A.; Colmer, M.; Harner, A.; Sughrue, J.; Conrecode, J. ; Komisar, S.; Totaro, R.</li> </ul>		
6) Introduction to Parliamentary Procedure	Patrick Niner	<ul style="list-style-type: none"> <li>Niner walked through the Introduction to Parliamentary Procedure Powerpoint that is on the website and Canvas.</li> <li>Handout on Robert's Rules will be added following meeting on Canvas.</li> <li><i>Stecher</i>- Though standing to speak is option, standing may help all hear better. Sometime it is difficult to hear speakers in the room.</li> <li><i>Macdonald</i>- what about friendly amendments? <i>Niner</i>- Friendly amendments made to motions go back to the original motion maker to approve or not.</li> </ul>		
7) Introduction to Canvas Group for Senate	Senthil Girimurugan	<ul style="list-style-type: none"> <li>Invitation was sent out to all senators and alternates to join the group. Notify Girimurugan if you did not receive the invitation.</li> <li>Agenda and Minutes will be posted on Wednesday before meetings.</li> <li>Approved Minutes will be shown in purple.</li> <li>Discussion threads are open. Items brought into discussions may then be brought to meetings. Discussions can be had about items before the meeting.</li> <li><i>Meso</i>- how do we bring new items of business to Senate? <i>McDonald/Niner</i>- Senators may send business items to the Officers for consideration</li> <li><i>Stecher</i>- Should we send new items for business in an email or to the Canvas page discussions? <i>Officers</i>- Either is fine.</li> <li><i>Girimurugan</i>- you can start discussions on Canvas if you have an idea for Senate.</li> </ul>	Motion to extend time 5 minutes (Rosenthal, second Bhatt)	
8) Faculty Senate Website	Anna Carlin	<ul style="list-style-type: none"> <li>Carlin displayed Senate website and reminded Senators that up to 10 years of Senate materials are available.</li> <li><i>Sughrue</i>- I'm a team chair. Where do I send my team minutes? We were posting to Canvas, do we have to send both places? Answer- Send to Senate officers, we will post it where it needs to go.</li> <li><i>Finn</i>- Remember that web is public, so working documents not ready for public view would be more appropriate for Canvas.</li> <li><i>Paine</i>- asked who maintains the Senate website and why advisors have been removed from the Senate rosters there. Carlin will be maintaining the website this year. The rosters on the website come from the information that was provided from the colleges.</li> <li><i>Isern</i>- Is there a place on the website to put the products of the Senate (such as resolutions, statements, etc)? <i>Carlin</i>- Yes, but it needs work to be up to date and labels could be improved to help improve findability. Carlin is open to suggestions from Senators about ways to improve the website.</li> </ul>		
9) College Conversations- Communication to Constituents		<ul style="list-style-type: none"> <li>Senators met together in their college groups to decide how they will communicate with their constituents.</li> </ul>		

10) For the Good of the Order		<ul style="list-style-type: none"> <li>• <i>Leary</i>- I've got questions and have heard from others wondering about the meaning of the letter from Dr. Martin regarding Research Faculty. <i>McDonald</i>- I will not speak for Dr. Martin about his intent. He will be at the 9/14 Senate meeting, we can ask him about it then. <i>Case</i>- in LCOB we have endowed chairs whose job descriptions that focus on research, that could be what was meant by "research faculty"</li> <li>• <i>Kakareka</i>- Is there an invitation out to a trustee to attend a Senate meeting? <i>McDonald</i>- Not yet, we will get that out.</li> <li>• <i>MacDonald</i>- First Friday celebration is being held at the Buckingham complex with memorial for John Herman today at 5 pm.</li> <li>• <i>Paine</i>- Eleven Voices- FGCU Art Faculty Exhibition at Wasmer Art Gallery opens August 30, reception 5-7 pm</li> <li>• <i>Leary</i>- The policy on Faculty Credentials, is there a reason this is being generated? <i>McDonald</i>- Yes, and we will talk about it at the next meeting (8/31)</li> </ul>		
11)Adjournment		<ul style="list-style-type: none"> <li>• Meeting ended at 11:30 am.</li> </ul>		
Future Meeting Dates		<p><b>Next Senate Meeting:</b> August 31, 2018, 9:30 am-12 pm, CC-213  <b>Senate Teams Council of Chairs:</b> September 14, 2018, 12 pm CC-213</p>		