

**Proposed Amendment to
Faculty Governance and Process document
2011.13
Approved by the Graduate Affairs Team 10-25-11 and 11-15-11**

Article 4. Standing Teams

Section 4.02 Composition, Responsibilities and Duties of Faculty Standing Teams

(e) Graduate Affairs Team

(i) Composition

The Graduate Affairs Team (GAT) consists of one faculty member with graduate faculty *member* status representing each College; one faculty member representing Library Services who is the liaison to a graduate program; the Director of Graduate Studies and one representative from the Office of Curriculum and Instruction as *ex-officio members*; one graduate student representative and one graduate student alternate (both of whom may attend any meeting) appointed by the Student Government President (1-year term) to serve as *ex-officio members*.

(ii) Responsibilities and Duties

The Graduate Affairs Team will review and recommend action to the Faculty Senate on all matters pertaining to university-level policies concerning graduate academic programs. These include, but are not limited to, (a) minimum requirements for graduate faculty eligibility, (b) admission to and completion of graduate programs, (c) final submissions of theses and dissertations, (d) the graduate grading system, (e) graduate research committees, (f) the distribution of graduate student assistantships and tuition waivers, and (g) the review of proposed changes to program-level policies to ensure compliance with university-level graduate policies. The GAT will review petitions from faculty members and graduate students appealing decisions based on university graduate academic policies and procedures as well as from applicants appealing for reconsideration of admission, and will forward recommendations to the Director of Graduate Studies. The GAT is not responsible for considering student appeals covered by other university or college committees including, but not limited to, grade appeals, appeals for reinstatement, appeals for residency reclassification, tuition and fee appeals, and withdrawal policy appeals.

Rationale: The change proposed below by the Faculty Senate Graduate Affairs Team is made to clarify the role played by the GAT in the appeals process and to place bounds on the types of appeals that may be considered by the Team.

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