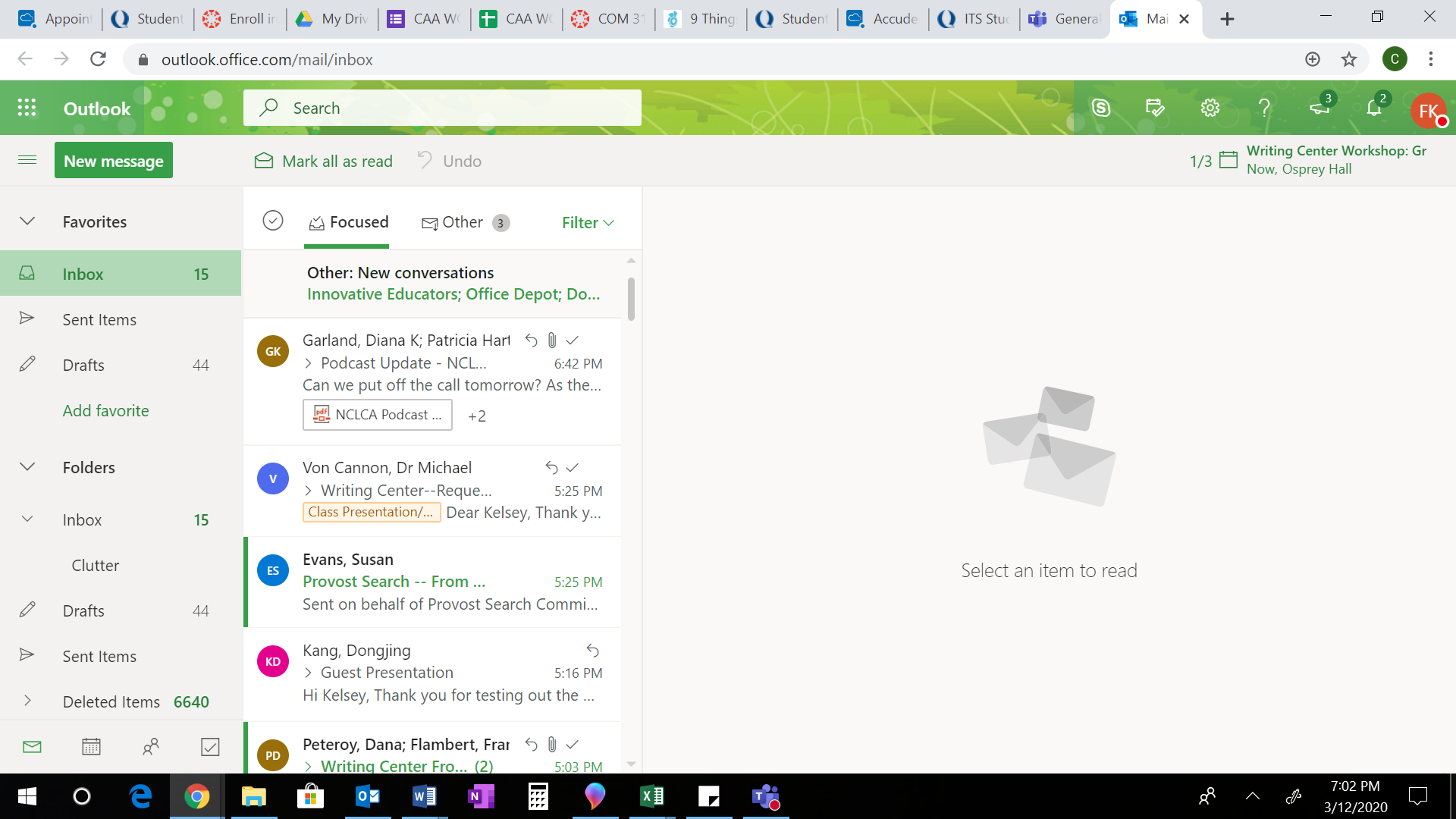
**Downloading Microsoft Teams App**

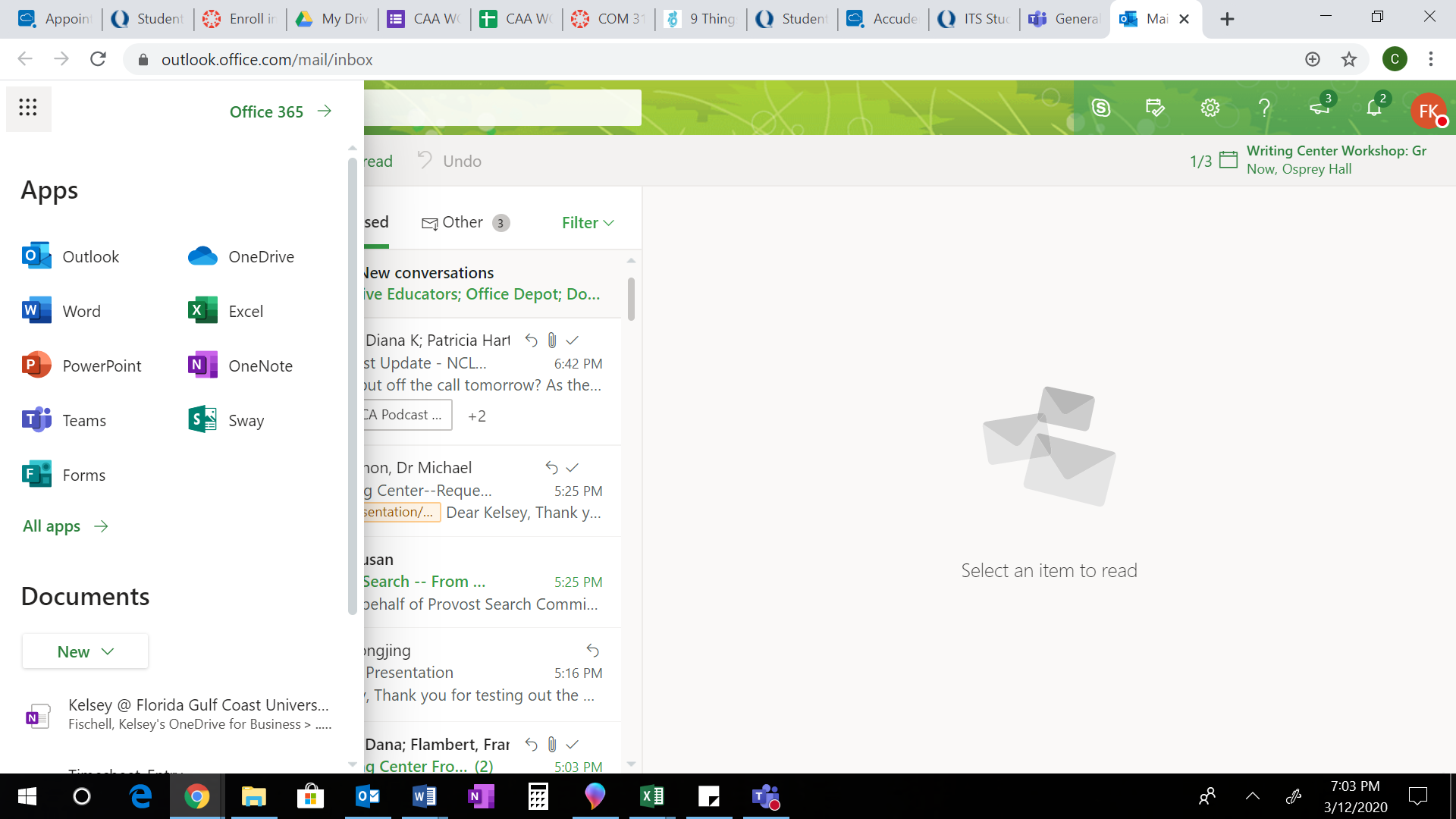
**Step 1**: Log into your eagle email account at <https://www.fgcu.edu/its/students/student-welcome>

**Step2**: Locate the Apps selection button on the top left corner of your page (it looks like a grid of 6 dots)

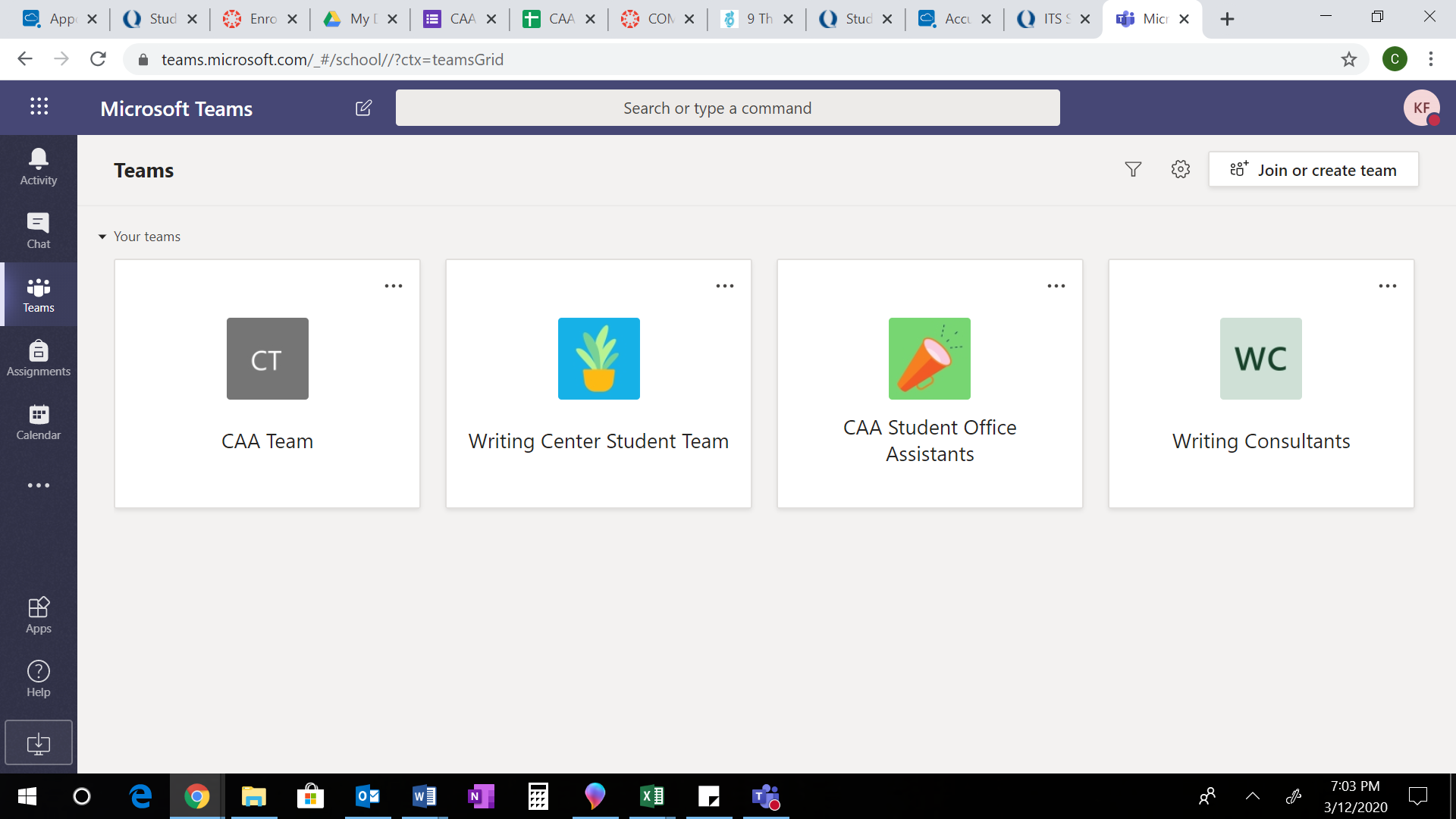


**Step 3**: Click the Apps selection button, which will open the Microsoft Apps menu

**Step 4**: Click on “Teams”



**Step 5**: The Teams application will open in your browser window.



**Step 6**: On the left-hand menu, go down to the image of a screen with a downward pointing arrow. This button will give you the option to download teams to your desktop. After clicking this button, follow your computer’s normal process for downloading content.

